

HSE ALUMNI TERMS OF USE

Please read the following Terms and Conditions of the site:

I. Primary Purpose

The Primary Purpose of the alumni website is to allow alumni to come together and share information about their lives after graduation from Hamilton Southeastern Schools.

II. Prerequisites to Post

You must have attended a district high school full-time for at least 3 years in order to post on this site.

III. Posting Guidelines

An entry in the alumni postings may be edited and/or removed without warning if one or more of the following guidelines are violated:

- Use of inappropriate language including words or phrases not typically found in a professional environment is forbidden and will result in immediate removal and banning.
- Use of derogatory racial or gender based comments is forbidden and will result in immediate removal and banning.
- Slandering another member directly or using another member's name in your posting is strictly forbidden.
- Use of the site solely for political views, social issues, etc is forbidden and will result in immediate removal and banning.
- Use of the site for advertising or marketing purposes is forbidden and will result in immediate removal.
- There can be **no direct references** to another website. Due to lack of resources, we cannot monitor this content. This includes other alumni sites that have been started outside of HSE.
- You must provide a valid e-mail address.
- We typically do not allow addresses and phone numbers for security reasons.
- You may only have ONE entry. Multiple entries will be blocked.

This is a service of the HSE School Corporation, and these terms and conditions of the site can be changed at any time with or without notification. We reserve the right to edit and/or remove any content at any time for any reason.

IV. Reporting a Violation

If you find a posting in violation of these guidelines, please let us know immediately by contacting the webmaster (ccorbit@hse.k12.in.us). We will determine if the posting violates the respective guidelines and warrants removal.

If you find a posting that is not directly in violation of the guidelines, but you feel that it is offensive, view Article V.

V. Non-Violation Complaints

If a posting receives a single complaint and is NOT in violation of any of the above guidelines, the owner may be contacted and asked to change his or her posting to suit the request. If the owner refuses, the post may or may not be edited at the discretion of HSE Schools. Please note that a single complaint against a posting that is not in violation of the guidelines will most likely **NOT** result in the post being changed or removed.

This system is in place to protect both the user's right to read and post comments freely. It also will help shape the alumni website in a way the majority of the class members agree with.

If a post receives multiple complaints, the owner will be contacted and asked to change his or her post. If he or she refuses, we may edit it or remove it depending on how many people have reported it.

If any attempt to contact the owner fails due to an invalid e-mail address or if the owner does not respond to a request for change within 5 business days, the post will be removed regardless of the number of complaints received or if violations occur.

VI. Violation of Guidelines

If a post is indeed either found in violation of guidelines set forth in Article III or receives multiple violation requests with no sign of changing, then the following actions may be performed:

- The post may be edited by the web master to suit the guidelines
- The post may be completely removed from the system
- The user may be banned from the website.

These actions may come with or without warning to the owner.

VII. Posting to the Website

In order to post to the HSE Alumni Website, please send an email to the webmaster (ccorbit@hse.k12.in.us) with the subject of "Alumni Information Update". In the email, please include your name, the year you graduate, and the information you wish to update. If you are simply updating your email address, you must state so. We will *not* assume that the email address you are contacting us from is your current address.

By not following this procedure, your information may not be updated in a timely manner. Typically, if these procedures are followed, postings update within 2 business days.

You will NOT receive confirmation that your post has been updated. If your post is not updated within 7 business days, please contact the webmaster (ccorbit@hse.k12.in.us) or by calling the Hamilton Southeastern Schools Central Office at 317-594-4100 between the hours of 8am - 4pm, Monday thru Friday.

VIII. Removing Your Post from the Website

If you wish to have your post completely removed from the website, simply contact the webmaster (ccorbit@hse.k12.in.us) with the subject of "Alumni Information Update". Be sure to include your year of graduation as well as your name.

By not following this procedure, your information may not be removed in a timely manner. Typically, if these procedures are followed, postings are removed within 2 business days.

You will NOT receive confirmation that your post has been deleted. If your post is not deleted within 7 business days, please contact the webmaster (ccorbit@hse.k12.in.us) or by calling the Hamilton Southeastern Schools Central Office at 317-594-4100 between the hours of 8am - 4pm, Monday thru Friday.